



HEALTH & SAFETY POLICY 2020



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INTRODUCTION

CA Marine is committed to ensuring the health, safety and welfare of all its employees at work and others who may be affected by our activities. We seek to continually improve health and safety performance throughout the organisation by the implementation of an efficient and effective health and safety management system and procedures, which are an essential part of the overall strategy for the development of the company. CA Marine is fully committed to meeting its responsibility under the Health and Safety at Work Act 1974 and the Management of Health and Safety at Work Regulations 1999 (as amended), including the International Safety Management Regulations under the ISM Code (as amended).

ORGANISATION FOR HEALTH AND SAFETY

The CA Marine Main Board has a collective role in providing health and safety leadership in the organisation and ensuring risks are adequately controlled. Their actions and decisions reinforce the messages in the company's health and safety policy statement. The board ensures that adequate resources are allocated for the implementation of the health and safety management system.

Managers are responsible for implementing the health and safety management system for all staff under their control. A Safety Coordinator is appointed at each project to assist Managers with their responsibilities and to consult with employees (and other persons under the control of the company) on relevant health and safety matters.

TRAINING

Health and safety training is reviewed as an integral part of the overall internal training process and courses are provided as required by specific legislation and where risk assessments have identified a need for additional training. Employees receive induction training on their first day at work which covers their duties, fire and emergency procedures, first aid arrangements, accident reporting. Further, job specific training is provided as necessary throughout their career. Employees' training needs are discussed with their line manager during their annual performance management review meetings. Any recommendations for additional training are recorded and a request is put forward to the training and development directorate.

COMMUNICATION

The health and safety policy and procedures are on the companies internal IT servers to which all employees have access. The Safety Director maintains a record of controlled copies of applicable health and safety information. The documents are reviewed quarterly unless there are significant changes that would necessitate an earlier review. Any changes or updates are posted on the health, safety and environmental section on the intranet.

INTERNAL MONITORING

The health and safety management system is monitored and reviewed at least annually by the internal Safety Management Group unless there are significant changes that would necessitate an earlier review.

The Safety Director carries out internal safety audits of the health and safety management systems at all the company's offices and premises at least once a year. Audits are also undertaken to monitor work on site if requested by a client.

EXTERNAL MONITORING

External surveillance audits of the health and safety management system are carried out by Bureau Veritas at selected offices over a three year certification cycle. The audits assess compliance with the health and safety management system and applicable legislation and review the company's activities over the preceding period.

Mauro Avendano
Director
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